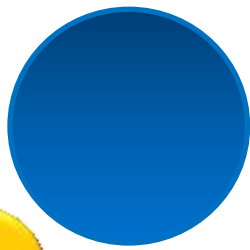


MS OFFICE



**MISSION TO TRAIN THE
STUDENT WELL
ESTABLISHED SOCIETY
WITH A POOL OF HUMAN
TALENTS TO FULLFILL THE
REQUIREMENTS
COMPANY/NATION WITH
SYSTEMATICS APPROACH!**



ABOUT

MS OFFICE AGASTYAS SOLUTIONS

AGASTYAS SOLUTIONS is provides a well-known professional's **MS OFFICE** training.

MS OFFICE Course offered at **AGASTYAS SOLUTIONS** are devised with best practices recommended by Google and other leading search engines. Our strategies are developed with many years of experience. We are passionate about **MS OFFICE** and that's why our strategies **WORK!** We are sure our sound knowledge and effective **MS OFFICE** principles will turn you into an **MS OFFICE** Professional.



OUR MOTO!

TO TRAIN AND MAKE
EVERYSTUDENT AN
OUTSTANDING MS OFFICE
PROFESSIONALS.



OUR STUDENTS WORKS AT



AGASTYA SOLUTIONS



A journey to excellence



ADVANCED AND EXPERT MS OFFICE

- ❖ SUPPORT & GUIDANCE FOR GOOGLE & OTHER INDUSTRY CERTIFICATIONS.
- ❖ CASE STUDIES & REAL TIME PROJECTS/
TRAINING

DURATIONS

45 - 75 Hours. ⌚



BASIC

WINDOWS



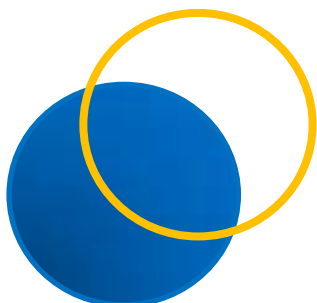
MS WORD

- #FILE
- #VIEW
- #INSERT



MS WORD

- #FORMAT
- #TOOLS
- #TABLE
- #WINDOW
- #MACRO



MS EXCEL

✚FORMAT

✚TOOLS

✚DATA

✚WINDOW

✚TABLE



Microsoft®
Excel

MS POWER POINT

✚CREATING SLIDE SHOW PRESENTATIONS

✚ADDING COLOR AND PICTURES

✚SHOWING OFF PP PRESENTATION



MS ACCESS

✚TABLE

✚QUERIES

✚FORMS

✚REPORTS



**GETTING A HIGH PAYING JOB OR
SETTING UP YOUR BUSINESS**

**BEST WISHES FOR YOUR GREAT
ENDEAVORS & FUTURE!**



THANK YOU!



AGASTYA SOLUTIONS

A journey to excellence

